



# RAMAKRISHNA MISSION SCHOOL

(A Unit of Ramakrishna Mission, Babupara, Imphal, Manipur)

Bachaspati Leikai, Uripok, Imphal West, Manipur-795001

(C.B.S.E. Affiliation Number : 1230056)

E-mail : [imphal.school@rkmm.org](mailto:imphal.school@rkmm.org); Website : [rkmsimphal.org](http://rkmsimphal.org)

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## Best Class Discipline Award (Classes I – X) 2026-27

To foster a culture of responsibility, cleanliness, and teamwork, our school is pleased to introduce the Best Class Discipline Award. This initiative aims to recognize and reward classes that consistently uphold discipline, cleanliness, and active participation in school life.

### Evaluation Criteria

#### 1. Discipline During Assembly

- Timely reporting to the assembly ground
- Maintaining silence and discipline
- Proper distance and line formation
- Neat and appropriate school uniform
- Attentiveness of the class teacher
- Well-groomed appearance (hair and nails)
- Orderly reporting and dispersal

#### 2. Classroom Cleanliness & Conduct

- Desks and benches arranged neatly
- Clean, dust-free classroom environment
- Whiteboard kept clean after each class
- Lights and fans switched off when not in use
- Seriousness and focus during meditation
- No incidents of bullying, fighting, or misconduct
- Active participation and achievement in school competitions

### Rewards

- ✓ Recognition in front of the school assembly
- ✓ Individual gifts for class representatives
- ✓ Bonus marks in Subject Enrichment Activity
- ✓ Bonus Reward: If the same class wins 5 times in a year, they will be treated to a special educational excursion.



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## Selection Committee:

1. Sir Sentreng Meitei (C)
2. Madam Binodini Devi
3. Sir Ratan
4. Sir Pramesh Chakraborty
5. Sir Devadutta Singh
6. Sir Jyotish Singh
7. Sir T Biswarojit Singh
8. Sir Ngangom Jason
9. Sir Soibam Surjit
10. Madam Jeny

*Swami Atmavikasananda*  
(Swami Atmavikasananda)  
Principal



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## CLASS 10 MONITORING COMMITTEE

Monitoring Class 10 students for their academic upliftment requires a balance of structured systems, empathetic mentoring, and transparent accountability. This year we will try to monitor the students closely.

### Committee Members:

1	Swami Atmavikasananda
2	Swami Pratibodhananda
3	Swami Vidyatitananda
4	Sir Bimal
5	Sir Pridip Singh
6	Sir Shetu Singh
7	Sir Vivek Singh
8	Suninda Rani Devi
9	Ningombam Lakhipyari
10	Basu Yumlembam
11	Phaln Maibam
12	Irengbam Jinson Singh

### Academic Tracking – Sir Bimal

- **Regular Assessments:** To see that monthly test in core subjects (Math, Science, English, Social Science) are conducted. Identify strengths and weaknesses.
- **Progress Charts:** Maintain individual progress charts visible to both teachers and students.

### Mentorship & Guidance:

**Sir Pridip Singh, Suninda Rani Devi, Ningombam Lakhipyari, Sir Shetu Singh and Sir Vivek Singh**

- **Teacher Mentors:** Mentor teachers who will review their progress and provides personalized guidance.
- **Peer Study Circles:** Encourage group learning where stronger students help peers, building confidence and collaboration.

### Study Habits & Discipline: Madam Satyapriya & Swami Pratibodhananda

- **Counselling Sessions:** Offer academic counselling to address exam stress, time management, and study techniques.
- **Daily Study Routine:** Encourage students to dedicate fixed hours for self-study, monitored through weekly feedback forms.

“EDUCATION is the manifestation of the perfection already in man” - Swami Vivekananda

- **Mobile-Free Study Hours:** Promote initiatives like “Switch Off to Switch On” to reduce distractions.

### **Homework Verification: Class teachers & Swami Vidyatitananda**

- Ensure homework is checked consistently, with constructive feedback rather than just marks.

### **Holistic Development: Principal Maharaj & Swami Pratibodhananda**

- **Skill Workshops:** Organize sessions on critical thinking, communication, and problem-solving.
- **Value-Based Education:** Integrate moral lessons and inspirational talks to keep students motivated.
- **Extracurricular Balance:** Encourage sports, arts, and cultural activities to prevent burnout and nurture creativity.

### **Accountability: Class teachers and the Principal Maharaj**

- **Parent-Teacher Meetings:** Share progress reports regularly with parents, involving them in the upliftment process.
- **Feedback Loops:** Collect anonymous student feedback on teaching methods to refine classroom practices.
- To find out the possibility of keeping students in school from 7.00 am to 7.00 pm for last 3-4 months.

*Swami Atmavikasananda*

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## Annual Celebration Committee

### Responsibilities:

1. To arrange the overall two days annual program.
2. Prize Distribution
3. Different award distribution
4. Arranging cultural programs in all the three languages.
5. Arranging Musical Program
6. Selecting Chief Guest, Guest of Honor etc.
7. Stage, sound arrangement.
8. Food, refreshment to artist etc.

### Members:

1	Swami Atmavikasananda
2	Swami Pratibodhananda
3	Swami Vidyatitananda
4	Sir Bimal
5	Sir Monshkanta
6	Sir Vivek
7	Sir Ratan
8	Amarjit Singh
9	Sir Premananda
10	Sir Ananda Sharma
11	Sir Sushil
12	Sir T Bishworjit Singh
13	Sir Bikramjit
14	Sir Jinson
15	Sir Devadatta
16	Sir Jyotish
16	And other teachers

*Swami Atmavikasananda*  
(Swami Atmavikasananda)

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## ASSEMBLY COMMITTEE FOR 2026-2027

### Objectives of Morning Assembly

- 1. Building Unity:** By gathering students, teachers, and staff together, the morning assembly creates a sense of belonging. It allows everyone to start the day on a positive note, creating a shared experience.
- 2. Information Sharing:** It provides the right opportunity for school administrators and teachers to make important announcements. This may include upcoming events, schedule changes, reminders, or any other essential information that students and staff should know.
- 3. Discipline and Routine:** The morning assembly in school creates a daily routine that encourages students to arrive at school on time and start the day in an organized manner.
- 4. Recognition and Motivation:** Assemblies offer an opportunity to celebrate the achievements and successes of students and teachers. Sharing sports, and academic or co-curricular achievements may motivate other students to do better.
- 5. Moral and Value Education:** Morning assemblies as an opportunity to teach morals and values to students. This includes pledges, talks, or reflections, through which students are taught to develop positive attitudes and ethical values.

### Committee Members:

1	Sir Angom Dedutta (C)
2	Sir Tensubam Bishworjit Singh
3	Sir Soibam Surjit Singh
4	Sir Brahmacharimayum Premananda Sharma
5	Sir Pramesh Chakraborty
6	Coordinator of Hindi dept.

With best wishes  
*Swami Atmavikasananda*  
(Swami Atmavikasananda)  
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## CBSE COORDINATION COMMITTEE FOR 2026-2027

### Responsibilities:

1. To keep watchful eye to the latest directives by the CBSE
2. Take the necessary actions in consultation with the principal regarding these directives.
3. To check the latest circular and act accordingly.
4. Uploading required information on the CBSE website.
5. Help during renewal of affiliation of the school.
6. Any other matter related to CBSE mandated.

### Committee members:

1	Principal
2	Vice-Principal
3	Sir Sentreng Meitei (C)
4	Madam Sunanda
5	Sir Th. Shetu Singh
6	Sir Ngangom Jason

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(Swami Atmavikasananda)

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## Co-Curricular Committee for 2026-2027

A Co-Curricular Committee comprises teachers entrusted with the task of managing and coordinating activities that run alongside the academic curriculum in the school.

The primary objective of the Co-Curricular Committee is to enrich students' educational journey by offering avenues for personal growth, skill cultivation, and community involvement that extend beyond the conventional classroom environment.

### Responsibilities:

1. Coordinating and organizing co-curricular activities with careful planning.
2. Managing and scheduling according to school time table.
3. Monitoring and evaluation.
4. Ensuring student involvement.

### Target:

- a) Prepare a yearly timetable and organize all school competitions such as painting, spelling bee, vocabulary, reading, writing, recitation, debates, etc.
- b) Conduct one inter-school competition annually, preferably on National Youth Day
- c) Organising Nation Youth Day (12 Jan.)
- d) Formulate rules and criteria for different prizes.
- e) Oversee the distribution of prizes and certificates.
- f) Organizing sports competitions.

### Committee Members:

1	Principal
2	Vice-Principal
3	Sir Soibam Surjit Singh (C)
4	Sir Sentrang
5	Sir Brahmacharimayum Premananda Sharma
6	Sir Bachaspatimayum Amarjit Sharma
7	Sir Vivek Singh
8	Sir Sushil
9	Ma'am Santalakshmi Chirom
10	Ma'am Wakongthem Ratanabati Devi
11	Lourebam Chanu Manglembi
12	Sir Priyananda
13	Sir Bhogen
14	Madam Lakhpyari

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## Event Management committee for 2026-2027

Planning school events is more than just putting together a schedule of activities. It's about creating moments that students, teachers, and parents will cherish for a lifetime. From spirited sports days to vibrant cultural festivals, these events play a crucial role in developing a sense of community and belonging.

### Target:

1. Create a yearly plan and implement study tours for classes V to X.
2. Coordinate the observance and celebration of special days, including birthdays of eminent personalities.
3. Provide ideas and guidance to teachers for conducting engaging class activities across all grade levels throughout the academic year.
4. Conducting at least four parent-teacher meetings in a year.

### Committee Members:

1	Principal
2	Vice-Principal
3	Sir Basu Yumlembam (C)
4	Sir Sagolsem Sentreng Meitei
5	Sir Phaln Maibam
6	Sir Priyananda
7	Ma'am Naorem Devia
8	Ma'am Phareima
9	Ma'am Rojina

*Swami Atmavikasananda*

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Principal



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## Examination Coordination Committee: for 2026-2027

1. Oversees curriculum planning, teaching methodologies, and academic performance.
2. Ensures quality education and regular assessments.
3. Preparing examination time table.
4. Conducting examinations.
5. Publishing the exam result.
6. Uploading exam result on the Campus Dean software.

### Members of the committee:

1	Principal
2	Vice Principal (C)
3	Ma'am Sunanda Athokpam
4	Sir Basu
5	Sir Phaln Maibam
6	Sir Th.Shetu Singh
7	Ma'am Angomjambam Meiteileima

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## IT Committee: for 2026-2027

### Responsibilities:

1. Web site management
2. Managing a Google blog
3. Initiate RKM newsletter
4. You tube channel management
5. Facebook account management
6. Instagram account management
7. Arranging online meeting with parents.

### Committee members:

1	Sir Jason Ngangom (C)
2	Sir Thongam Mangal
3	Sir Jyotish Nameirakpam
4	Sir Narengbam Roben Singh
5	Ma'am Sucheta Ningombam

*Swami Atmanivasananda*  
(Swami Atmavikasananda)

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## Knowledge Carnival Committee

### Responsibilities:

1. Arranging a knowledge Carnival
2. Preparing different models from all the department
3. Planning and arranging Carnival in school
4. Calling other nearby schools to see the Exhibition
5. Involving parents in to this event
6. Chief guest to inaugurate
7. Prize distribution for exhibition stall
8. Refreshment etc to teachers and staff.

### Members:

1	Swami Atmavikasananda
2	Swami Vidyatitananda
3	Sir Phaln (C)
4	Madam Satyapriya
5	Madam Deepashree
6	Madam Jeny
7	Sir Priyananda
8	Sir Roben
9	Madam Sucheta
10	Madam Ratanabati
11	Madam Phareima
12	Madam Rojina
13	Madam Devia
14	All the teachers of the department

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Swami Atmavikasananda  
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## MEMBERS OF THE SCHOOL POCSO COMMITTEE

A Child Abuse Monitoring Committee (CAMC), consisting of the following members is constituted under Protection of Children from Sexual Offences Act (POCSO Act) 2012 for the academic session 26-27:

S No	Name Of Members	Position	Designation
1	Swami Atmavikasananda	Secretary-Cum-Principal	Presiding
2	Swami Vidyatitananda	Vice Principal	Member Secretary
3	Bimal Thongam	Assistant Administrative Officer	Member
4	T Satyapriya Devi	Counsellor	Member
5	Sharat Singh	Non-Teaching Staff	Member
6	Khangembam Binodini Devi	Teacher	Member
7	Bedanta Konjengbam	Student (Class IX)	Member
8	Luhamba Tongbram	Student (Class X)	Member

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## Subject coordinators for 2026-27

Sl. No	Subject	Responsibility
1	Computer Science	Sir Jason
2	English	Sir Umakanta
3	Hindi	Madam Binodini
4	Manipuri	Sir Nabakumar
5	Social Science	Sir Shetu
6	Science	Madam Devia
7	GK	Madam Jeny
8	Mathematics	Sir Phaln
9	EVS	Madam Meiteileima
10	Value Education	Madam Deepashree

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## SCHOOL DISCIPLINE COMMITTEE FOR 2026-2027

### Objectives:

1. The School Discipline Committee is constituted for the maintenance of discipline in the school.
2. The committee will ensure that students obey rules and remain orderly and peaceful in the pursuant of educational objectives/goals in the school community.

### Responsibilities:

- (a) To serve as model in terms of character training and behaviour for students.
- (b) To assist the students in conforming to school rules and regulations.
- (c) To help students develop self-discipline.
- (d) To administer consequence commensurate with offence committed by any student.
- (e) To frame new school rules and regulations in consultation with the undersigned for the student's behavioural aspect.
- (f) To promote and encourage good behaviour among the teachers and students.
- (g) To create an environment that is conducive to peaceful and harmonious co-existence of staff & students.

### Committee Members:

#### For class I to V

1	Sir Pramesh Chakraborty
2	Ma'am Binodini Devi (C)
3	Ma'am Sachipriya Devi
4	Ma'am Oinam Shima Devi
5	Sir Boolu Singh
6	Sir Thongam Mangal Singh

#### For Class VI to VIII

1	Sir Ningthoujam Umakanta Singh (C)
2	Sir Gopal Singh
3	Sapam Newton
4	Sri. Sharat Singh (Office)

#### For class IX & X

1	Sir Vivek Singh (C)
2	Sir Jinson
3	Bhogen Singh
4	Sri. Sharat Singh (Office)

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## School Magazine Committee

Responsibilities:

1. To print the magazine in time.
2. To do the proof reading.
3. Collect the quality articles, poems etc from the students.
4. Design the cover of the magazine.
5. Print the photographs of the events.

Members:

1	Swami Atmavikasananda
2	Swami Vidyatitananda
3	Sir Basu (C)
4	Sir Phaln
5	Sir Amarjit
6	Sir Bimal
7	Madam Satyapriya
8	English department Coordinator
9	Hindi Department Coordinator
10	Manipuri department Coordinator
11	Madam Kebi (Pri-primary school)

*Swami Atmavikasananda*

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## VISHAKA COMMITTEE

To deal with complaints of **sexual harassment of female employees** of the School at Uripok and Play School at Babupara in light of letter no. CBSE/Aff. /Harassment/2001/8866-11258 dated 16.7.2001 and Circular No. F.DE.15/Act-I/Vishakha Guidelines/2014/ 25342-47 dated 28.7.2014, the following have been nominated as members of the Vishakha Committee:

### COMPOSITION OF THE INTERNAL COMPLAINT COMMITTEE:

The Committee shall consist of the following members:

Sl. no	Name of the member	Designation
1	Dr. Madhu Khumanthem	Committee Head
2	Sunanda Athokpam	Coordinator
3	Mrs. Khoisnam Sarma	Parent Representative
4	Tensubam Satyapriya Devi	Counsellor of school
5	Khangembam Binodini Devi	Nurse of the school
6	Deepashree Sarangthem	Teacher Representative
7	Santalakshmi Chirom	Teacher Representative
8	Arambam Kebi Leima	Teacher Representative

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## TIMETABLE COMMITTEE FOR 2026-2027

### Responsibilities:

1. Preparing school time table -coordination with principal
2. Prepare teacher time table coordination with principal
3. Update time table according to the school need.
4. Inform teacher well in advanced regarding some changes in time table

### Committee members:

1	Principal
2	Vice-Principal
3	Ma'am Sunanda Athokpam
4	Sir Huidrom Ratankumar (C)
5	Sir Ngangom Jason
6	Sir Soibam Surjit Singh
7	Sir Moniskanta

*Swami Atmavikasananda*  
(Swami Atmavikasananda)

Principal

Class Teachers for 2026-27

STANDARD	DIVISION	CLASS TEACHER NAME
1	CHAITANYA	Oinam Bisheshwor Singh
1	VIVEKA	Oinam Sachipriya Devi
1	ANANDA	Sucheta Ningombam
2	CHAITANYA	Romabati Maibam
2	VIVEKA	Wakongthem Ratanabati Devi
2	ANANDA	Oinam Shima Devi
3	CHAITANYA	Naorem Devia
3	VIVEKA	Khagokpam Sonia Devi
3	ANANDA	Lourembam Manglembi Chanu
4	CHAITANYA	Boolu Singh
4	VIVEKA	Premajit Singh
4	ANANDA	Roben Singh
5	CHAITANYA	Khedasana Singh
5	VIVEKA	Thongam Mangal Singh
5	ANANDA	Rojina Moirangthem
6	CHAITANYA	Leishangthem Phareima
6	VIVEKA	Gopal Singh
6	ANANDA	Deepashree Sarangthem
7	CHAITANYA	Huidrom Nabakumar Singh
7	VIVEKA	Ningthoujam Umakanta Singh
7	ANANDA	Angomjambam Meiteileima
8	CHAITANYA	Waikhom Alpana
8	VIVEKA	Santalakshmi Chirom
8	ANANDA	Sapam Newton
9	CHAITANYA	Sanasam Vivek Singh
9	VIVEKA	Thingujam Shetu Singh
9	ANANDA	Hijam Bhogen Singh
10	CHAITANYA	Basu Yumlembam
10	VIVEKA	Phaln Maibam
10	ANANDA	Irengbam Jinson Singh

*Swami Atmakarananda*