

Vivekananda Siksha Ratna Award

Application form

1. General Information:

(a) Name of the Applicant:

(b) Designation:

(c) Employee ID:

(d) Contact Number: (M) (Other)

(e) Teaching in classes:

Please upload your recent passport size colour photograph: (Only JPEG, JPG, PNG formats) Max Size: 50KB

2. Responsibilities other than teaching (Additional Charge)

- Primary Section In-charge
- Any other Committee in-charge/committee member (please specify)

3. (a) Academic Leadership:

Period for which the above role performed (Sl. no 2)	Innovation made for efficient discharge of above responsibility any two (Not more than 100 words)	Impact of innovation (Not more than 100 words)

(b) Share any two Major achievements/ Success Stories while performing the role as mentioned in (a)

Achievement /Success Story	Evidence
Success Story 1	
Success Story 2	

4. Teacher As Change Maker:

(i) Innovations/Initiatives/ Best Pedagogic Practices Inside/Outside Classroom

Mention any three of your innovations/initiatives/ best pedagogic practices which you planned and executed	Efforts made to enhance the quality of teaching learning process through the initiative/innovative practices (Share your response in 100 words each)	Impact of the initiative taken preferably in numerical terms (Share your response in 80 words each)
1		
2		

3		
Please upload evidence in support of your innovations and their impacts claimed. Attachment Link (pdf format)		

(ii) Academic Performance (Result) of classes taught during last two years.

Academic Year	class	Total number of students appeared (Combined in all sections taught by applicant)	Total number of students passed (Combined in all sections taught by applicant)	Average Pass % of the classes taught	+ve/-ve Deviation in Pass % in comparison to last year	Percentage of students who got 80% or above marks in the subject taught by teacher
2025-26						
2026-27						
Half yearly & final examination result excluding internal marks to be consider. Please upload evidence in support of your sharing. Attachment Link (pdf format)						

(iii) No. of Students who Secured Marks 90% and above in Board Exam (or highest taught class)

Academic Year	class	Number of Students who Scored marks above 90% (From 90.001 to 100%)	Number of Students who Scored marks up to 90% (80.001 to 90%)	Number of Students who Scored marks up to 80% (70.001 to 80%)	Number of Students who Scored marks up to 70%
2025-26					
2026-27					

(iv) Teacher's Participation in Sports & Co-Curricular Activities / events organized by Directorate of Education, Manipur or any other Govt. Organizations/ Departments/ Institutions of the Govt. during the last two Years.

Year	Name of the Activity	Organiser	Level	Position	Evidence
2025-26					
2026-27					

(v) Participation of Students Prepared by the Teacher in Sports & Co-Curricular Activities / Talent Shows organized by the school, inter-school competition, and organise by Directorate of Education, during the last two years.

Year	Name of the Activity	Organiser	Level	Position	Evidence
2025-26					
2026-27					

(vi) Participation of teacher in managing discipline during assembly, discipline in classroom, grooming of students during the last two years.

Year	Name of the activity participated	Success Stories (at least three in 100 words)
2025-26		
2026-27		

(vii) Activity base learning by using joyful activities like story-telling, arts, charts, models games, etc.

Year	Name of the activity undertaken	Evidence (handout, audio, video visuals etc.)
2025-26		
2026-27		

5. Teacher As Learner:

Professional Development

(i) Trainings/ Workshops/ Conferences/ Seminars Attended During the last two years.

Name of the in-service training programs/workshops/conferences/seminars attended	Name of the organizing institution	Duration of the training with dates	Impact of the training/workshop in enhancing your pedagogic skills
			Add Row

(ii) Higher/Further education acquired by teacher during last 2 years.

Name of Course/ Degree/ Diploma /Certificate/ Any other	Name of University/ Organisation	Duration of Course	Year in which passed	Impact of the course in teaching learning

(iii) Contribution in Development of Content (E-content/ Audio-Video Lessons, Textbooks, Support Material, Value Based Material, Teachers' Handbook or Any other) w.e.f. 01/04/2025

Type of content	Title of the material developed	Month and year	Impact of the material developed in enhancing the teaching learning process
Please upload evidence in support of your sharing. Attachment Link (pdf format)			

(iv) Community Engagement for the benefit of the students (secured with the applicant's efforts) towards the school in any way e.g. physical infrastructure, computers, funds, books / any other activities, etc)

Type/Field of Engagement	Impact on learning

(v) Research & Publication: Research Papers Presented/Lectures Delivered during the last two years. (Mention Any Two)

Title of the Research Paper presented/Lecture Delivered	Name of the Organisation/ Organizing Platform/Institution/Department	Date and place of presentation

(iv) Teacher as Philanthropist:

Any Contribution Made Personally by the Teacher for the benefit of School/ Students e.g. Funding an Award (Cash/Kind) for Meritorious Students, Funding CBSE Exam Fee of Poor Students, Funding Study Materials e.g. Books for Needy Students/ Providing e-devices/smart phones etc to Needy Students, Purchasing Books for Library, Providing Sports Materials etc.

Details of activity	Amount (Approx.) spent by the applicant	Details of how students/ school benefitted

(v) Use Of Technology

Technology/ Tools / Smart Board etc Used to Enhance the Quality of Learning (Any Three)	Implementation and impact

(vi) Teacher-Student Connect:

(i) Mention (Maximum three) efforts made for Psycho-Social & Emotional Well-Being of Students
Max 100 words

(vii) Efforts Made for Improving Learners' Attendance:

Efforts made to 'Connect' with Students/Parents for Improving Attendance (Max. Two)	Average attendance of the students in the session 2026-27

(viii) Professional Growth

Whether completed any course under SWAYAM or any other platform. Any other efforts undertaken by the teacher individually to upgrade his/her skills along with educational improvements

During last two years:

- 2024-25
- 2025-26

Please upload Course Completion Certificate as evidence in support of your sharing. Attachment Link (pdf format)
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(ix) Creation and Use of TLM:

Development and use of Teaching Learning Material, Low-Cost Teaching Aids etc. (Based on number, scale and impact of innovations/experiments) during the sessions 2024-25 & 2025-26.

Please upload Course Completion Certificate as evidence in support of your sharing. Attachment Link (pdf format)
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(x) Social Awareness:

Work done for spreading social awareness among children, especially in socially sensitive issues like nutrition, personal hygiene, child marriage, child sexual abuse, uplifting deprived children, ragging/bullying etc during the session 2025-26.

Please upload evidence in support of your sharing. Attachment Link (pdf format)

(xi) Other Outstanding Achievements:

Write any of your outstanding achievements as a teacher, class teacher during the last two years (apart from the ones you have already mentioned in the form above) Maximum 200 words.

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(xii) Community Engagement:

School Management Meetings (SMM), Parent Teacher Meeting (PTM)

No. of SMM/PTM Meetings Held in the Session 2026-27	Average attendance (in percentage) of the members in meetings of SMM/PTM held in the session 2026-27	Contribution of SMM/PTM's feedback in the preparation & implementation of school development plan	Efforts made to maximise the participation of parents in PTMs
Please uploaded your contribution in support of your sharing. Attachment Link (pdf file)			

Steps Taken to involve Parents/ Community/Students for Promoting Learning in the school and improving school atmosphere (Any Two):

Steps	Impact of Steps
Step- I	
Step-II	
• Please upload evidence in support of your sharing. Attachment Link (pdf file)	

(xiii) Using Social Media as Educator:

Do you use social media (Facebook/X /Instagram/LinkedIn) for sharing best academic and pedagogic practices? YES/NO

If YES –

Name the Social Media platforms you use	Account names and handles	Links for the posts shared by you for educational purpose
		Add Row

(xiii) Initiatives, Innovations and Pedagogic Leadership:

(i) Initiatives & Innovations: State the initiatives (excluding those mentioned earlier) taken to improve the academic environment of your school. Name the innovations undertaken by you or any of your staff members whom you have motivated.

Brief about the Initiatives/Innovations (Any 02)	Implementation of the innovation in the school	Impact on Learning
• Please upload photographic & documentary evidence in support of your sharing. Attachment Link (pdf file)		

(xv) Lesson Plans:

How many periods you taught classes per week during 2026-27	Number of lesson plans you prepared during 2026-27	Number of lesson plans other teachers prepared and shared with you during 2026-27
Please attach a copy of one lesson plan prepared by you and a copy of one lesson plan prepared by a teacher as evidence.		

(xvi) Fostering Conducive Academic Environment to Optimise Learning:

(a) Average attendance (in percentage) of the students in the session 2026-27	Strategies adopted for improving attendance (not more than two)	Impact

(xvii) Vision Of the School as A Teacher:

Name of the major challenge in your school	How do you plan to overcome these challenges?

(xviii) Something from Your Own Side:

Mention two significant Achievements/ Observations/ Thoughts as a teacher for school @ 2030 (Max. 200 words)

Please upload evidence in support of your sharing. Attachment Link

Self-Declaration

I declare that the information shared by me hereinabove is true to the best of my knowledge. I am aware of the fact that any false/incorrect information given by me may cause disqualification and may as well attract Disciplinary Proceedings under the rules of Ramakrishna Mission, Imphal.

Name

Signature

Date